



Governing Board Meeting Minutes November 28, 2023

Zoom Meeting: <https://bertnash-org.zoom.us/j/88270693065?pwd=dHxMEQybUVNQzhwaEdrRHNLm2NmZz09>

Members Present:

Patrick Schmitz, CEO
Matthew Herbert, Chair
Tina Rosenthal
Gene Dorsey, Treasurer
Lucia Orth
Kristina Edwards

Clay Britton
Gene Bauer
Josh Davis
Bruce Liese
Kat Couvillon
Christina Haswood

Members Absent:

Jay Armbrister
Barbara Ballard
Kirsten Kuhn

Staff Present:

Carrie Combs, Senior Executive Assistant
Amalia Mendez, HR Director

Mike Meigs, Finance & Administration Director

Others Present:

I. Call to Order

Matthew Herbert called the meeting to order at 7:36 am.

II. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (October meeting minutes, November CEO Report); so moved by Gene Dorsey; seconded by Tina Rosenthal, approved by all.

III. Reports

a. Matthew Herbert, Chair

Nothing to report.

b. Patrick Schmitz, CEO

- BNC received a grant to hire a director at BNC and a program director at O'Connell Youth Shelter for the children's crisis center.
- BNC is under contract to sell 911 Ohio for \$327K, and closing is scheduled for January 9.

c. Mike Meigs, Director of Finance and Administration

October Financial Report:

- Mike summarized data presented in the October Financial Report that was sent to the Board prior to the meeting.
- Highlights: Total Services provided per day ran 605 in October compared to only 572 per day in September. The CCBHC PPS rate ran \$391 in October.
- Fee Revenue was up from the prior month by \$280K. There were 2 more working days in October. Compared to budget, Fee Revenue produced a favorable variance to budget of \$78K.
- Operating Revenue came in \$1.3 million above budget for the month. \$970K of this relates to the additional market value above the purchase price for 3500 Clinton Place. This was booked as donated funds in Other Revenue.
- Expenditures were up \$265K in October and included several categories. October's variance to budget for expenditures was a favorable \$92K.

- The month of October ended with a surplus of \$1.54 million. We are currently sitting with a YTD surplus of \$3.77 million. After factoring out \$1.6 million for the land purchase and \$970K for the building purchase, this leaves a surplus from operations of \$1.2 million. The budget calls for a \$997K surplus YTD.
- Cash coverage for operating expenses was setting at .44 month's coverage at the end of October.

Matthew Herbert requests a motion to approve the October Financials, so moved by Gene Dorsey, seconded by Matthew Herbert, and approved by all.

d. Emily Farley, Community Engagement Director

Building Bert Nash Report:

- Carrie & Patrick summarized upcoming events, volunteer opportunities and cultivation updates.
- Highlights: MPW will be onsite on December 5 to conduct interviews with staff and board members to begin our capital campaign work, and Giving Tuesday starts today.
- Pioneer & Lyn Smith Nomination Forms will go out next month.

IV. Executive Session to Discuss CEO Comp Plan – 20 minutes.

Attendance: Gene Dorsey, Tina Rosenthal, Lucia Orth, Gene Bauer, Matthew Herbert, Clay Britton, Kristina Edwards, Josh Davis, Bruce Liese, Kat Couvillon, Christina Haswood

Matthew Herbert requested a motion to move into Executive Session for 20 minutes to discuss the CEO comp plan, so moved by Josh Davis; seconded by Matthew Herbert, approved by all. Moved into Executive Session at 7:52 am.

Matthew Herbert requested a motion to move out of Executive Session; so moved by Gene Dorsey, seconded by Josh Davis; approved by all. Moved out of Executive Session at 8:11 am.

V. Action Items

- a. Vote to Approve KPERS 401a Adoption Plan

Matthew Herbert requested a motion to approve the KPERS 401a Adoption Plan with an amendment to the amount, approved by all. Abstained by Patrick Schmitz.

VI. Public Comment

No members of the public were present to comment.

VII. Adjourn

Matthew Herbert requested a motion to adjourn; so moved by Kat Couvillon, seconded by Kristina Edwards; approved by all. Meeting adjourned at 8:13 am.

The next Bert Nash Governing Board meeting will take place on Tuesday, December 19 from 7:30-9:02 am via Zoom/in person.