



## Governing Board Meeting Minutes October 31, 2023

Zoom Meeting: <https://bertnash-org.zoom.us/j/88270693065?pwd=d1hxMEQvbUVNQzhwaEdRHNLM2NmZz09>

### **Members Present:**

Patrick Schmitz, CEO  
Matthew Herbert, Chair  
Tina Rosenthal  
Gene Dorsey, Treasurer  
Lucia Orth  
Kristina Edwards  
Barbara Ballard

Clay Britton  
Gene Bauer  
Kirsten Kuhn  
Josh Davis  
Bruce Liese  
Kat Couvillon  
Christina Haswood

### **Members Absent:**

Jay Armbrister

### **Staff Present:**

Carrie Combs, Senior Executive Assistant  
Amalia Mendez, HR Director  
Lisa Cyrus, Peer Support Program Manager

Emily Farley, Community Engagement Director  
Mike Meigs, Finance & Administration Director

### **Others Present:**

#### **I. Call to Order**

Matthew Herbert called the meeting to order at 7:31 am.

#### **II. Online Meeting Guideline Review**

#### **III. Mission Moment – Lisa Cyrus, Peer Support Program Manager**

- Lisa has a team of six staff with lived experience with mental health including substance abuse recovery.
- Peer support is walking alongside someone and meeting them at their level.
- Lisa shared a success story from the peer support team, and the work they do to restore lives in our community.

#### **IV. Consent Agenda**

*Matthew Herbert requested a motion to approve the consent agenda (September meeting minutes, October CEO Report, and Title VI plan); so moved by Gene Dorsey; seconded by Gene Bauer, approved by all.*

#### **V. Reports**

##### **a. Matthew Herbert, Chair**

Nothing to report.

##### **b. Patrick Schmitz, CEO**

- KDADS will be providing almost \$800k in additional funding to go towards the investment BNC made to become a CCBHC.
- Stephen worked on a grant to support the children's crisis center that we were awarded for \$250k. This helps support programs we have already invested in and implemented.

c. Emily Farley, Community Engagement Director

Building Bert Nash Report:

- Emily summarized upcoming events, volunteer opportunities and cultivation updates.
- Highlights: 221 individuals attended our annual breakfast fundraiser this year, our biggest yet. In addition to the usual report, the Community Engagement team added a marketing report for board distribution. Ten gifts have been given to the Bert Nash Center from our new planned giving program, FreeWill.

d. Mike Meigs, Director of Finance and Administration

September Financial Report:

- Mike summarized data presented in the September Financial Report that was sent to the Board prior to the meeting.
- Highlights: Total Services provided per day ran 572 in September compared to only 510 per day in August. The CCBHC PPS rate ran \$446 in September. This was up from the \$422 rate that was incurred in August. Units of measure for CCBHC visits are still being estimated based on the total services that were recorded by the new electronic health record (EHR) SmartCare.
- Fee Revenue was down from the prior month by \$54K. There were also 3 less working days in September. Compared to budget, Fee Revenue produced an unfavorable variance to budget of (\$38K) for the month.
- Operating Revenue came in \$1.67 million above budget for the month. \$1.6 million of this relates to revenue received from various sources to fund the purchase of land for the housing project.
- Expenditures were down slightly from August with less working days in September. September's variance to budget for expenditures was a favorable \$287K.
- The month of September ended with a surplus of \$1.991 million. We are currently sitting with a YTD surplus of \$2.226 million. After factoring out the \$1.6 million received for the land purchase, this leaves a surplus from operations of \$626K. The budget calls for a \$919K surplus.
- Cash coverage for operating expenses was setting at .49 month's coverage at the end of September.
- New electronic health records system has continued to be a challenge. Mike has challenged his billing team to have milestones completed by Thanksgiving break. This will allow Tim & Brad to pull data more accurately.

*Gene Dorsey requests a motion to approve the September Financials, seconded by Matthew Herbert, and approved by all.*

## **VI. Action Items**

### Review Capital Campaign Proposals for 3500 Clinton Place

- Patrick & Emily have met with two different consultants on the children's crisis center capital campaign. Their goal is to raise \$10 million dollars.
- Making Philanthropy Work will guide BNC through the process, but they also teach the agency how to carry this idea forward for future projects. Their focus is to connect BNC to private and family foundations.
- Coneflower's specialty is state and federal grant writing, and BNC may engage Coneflower for that work as well.

a. Vote to Approve Campaign Proposal for "Making Philanthropy Work"

*Gene Bauer requested a motion to enter into agreement with “Making Philanthropy Work” for the 3500 Clinton Place capital campaign project, seconded by Barbara Ballard, approved by all.*

b. **Vote to Approve Lease for Basement of 346 Maine**

- BNC is proposing renting additional space in the basement of 346 Maine.
- The space was offered to us as a lease for one year, and then on a month-to-month basis.
- Once the Rockledge property is developed, BNC will likely not need space at 346.

*Gene Dorsey requested a motion to vote to approve the additional lease for the basement of 346 Maine, seconded by Barbara Ballard, approved by all.*

**VII. Public Comment**

No members of the public were present to comment.

**VIII. Adjourn**

*Tina Rosenthal requested a motion to adjourn; seconded by Barbara Ballard; approved by all. Meeting adjourned at 9:00 am.*

The next Bert Nash Governing Board meeting will take place on Tuesday, November 28 from 7:30-9:02 am via Zoom/in person.