



Governing Board Meeting Minutes August 27, 2024

Zoom Meeting: <https://bertnash-org.zoom.us/j/91945363710?pwd=bTU2T2dySW5PckVtLyt2TDIxTUFDdz09>

Members Present:

Patrick Schmitz, President & CEO
Matthew Herbert, Chair
Gene Dorsey, Treasurer
Ehren Feldmeyer

Kirsten Kuhn
Tina Rosenthal
Kristin Magette
Clay Britton
Kristina Edwards
Josh Davis
Christina Haswood

Members Absent:

Barbara Ballard
Jay Armbrister
Kat Couvillon

Staff Present:

Carrie Combs, Director, Executive Administration
Stephen O’Neill, Chief Operations & Strategy Officer
Amalia Mendez, Senior HR Director
Blaire Hines, MRT Program Manager

Emily Farley, Chief Advancement Officer
Mike Meigs, Senior Director of Finance and Admin.

Others Present:

I. Call to Order

Matthew Herbert called the meeting to order at 7:30 am.

II. Online Meeting Guideline Review

III. Public Comment

There were no members of the public present.

IV. Mission Moment, Blaire Hines – MRT Program Manager

- The Mobile Response Team (MRT) supports high-acuity community members, aiming to help them remain safely in the community.
- Operating 18 hours a day, 365 days a year, MRT is committed to continuous service.
- MRT is actively working to become an alternative response through the Emergency Communication Center (ECC) and a substitute for ambulance services.
- In 2023, MRT received 414 referrals; this year, they have already received 472 referrals.
- During the monthly KDADS mobile response meeting, the Bert Nash Center’s MRT received more referrals than any other county in Kansas.
- MRT provides valuable educational training to the community.
- The team responds to calls regardless of the individual’s age, with the average client being 35 to 40 years old. MRT also responds to individuals with autism, IDD, and other conditions.
- MRT follows up with clients within 72 hours of service and again at 14 days to ensure ongoing support.
- While emergency response can sometimes be criticized, it’s important to note that MRT cannot serve individuals who decline services. Respecting individuals' rights is a priority.

- The Familiar Faces Group, involving several community leaders, focuses on supporting individuals in the community who require significant assistance.
- Initially, MRT was limited to referrals from HQ/988, but now, with a broader range of referral sources, they can serve a wider segment of the community.

V. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (July meeting minutes & August CEO Report); so moved by Gene Dorsey; seconded by Tina Rosenthal; approved by all with the exception of Christina Haswood & Clay Britton who were absent last month).

VI. Reports

a. Matthew Herbert, Chair

- Bruce Liese resigned from the board effective immediately.

b. Patrick Schmitz, President & CEO

- Patrick is meeting with a potential candidate for the vacant County seat. If the individual is interested in the position, they will need to apply through the County's website.
- KDADS reviewed the incidents regarding the TRC and MRT after allegations were made. Their two-day on-site investigation involved reviewing client data, charts, and personnel files, as well as conducting staff interviews. KDADS has indicated that they will be closing these cases as the allegations were found to be unsubstantiated. The Bert Nash Center expects to receive the official reports from KDADS soon.
- Construction Updates: The Rockledge property/permanent supportive housing project is estimated to cost \$18.5 million. Unfortunately, The Bert Nash Center has not yet secured the necessary funds to start this project in 2025. A delay until early 2026 could result in an additional \$500K - \$900K in costs, which highlights the need for further funding.
- The Judge Jean Shepherd Youth Recovery Center project is estimated to cost \$11.4 million. We have currently raised \$2.5 million, with an additional \$700K committed from the State. Our consultant recommends not starting construction until 70% of the funding is secured. We anticipate beginning construction in January 2026.
- YRC Insurance Claim: The Bert Nash Center is still working with an attorney regarding the insurance claim for water damage that occurred at the YRC last winter.

c. Mike Meigs, Senior Finance & Administration Director

July Financial Report:

- Mike summarized data presented in the July Financial Report that was sent to the Board prior to the meeting.
- Highlights: Total Services provided per day ran 624 in July compared to 626 per day in June. Total Services exceeded budget by 506 in July. On a YTD basis, Total Services now exceed budget by 8,473. The CCBHC PPS rate ran \$495 in July. We are tracking well with our actual PPS rate which was set by the State of Kansas at \$478. Our current YTD PPS rate is setting at \$423 for the first seven months of the year and is expected to climb as the year progresses.
- Fee Revenue was up from the prior month by \$112K. July did include two more working days than June. Fee Revenue compared to budget produced a \$237K unfavorable variance in July as Medicaid visits trailed budget. An analysis by payer type indicates we are seeing a decline in Medicaid clients and an increase in uninsured clients. This is a trend that is being seen across the CMHC system and is believed to be connected to Medicaid unwinding. As indicated last month, management is working on some areas to help improve the Medicaid portion of fee revenue, this includes:
- Performance of Community-Based Programs:
 - Assertive Community Treatment (ACT) and Children's Community Based Services have not met expected performance levels. These programs primarily serve the Medicaid

- population, and their performance has significantly contributed to the overall reduction in Medicaid visits.
- Coding of Medication Management Services: There have been instances where medication management services were incorrectly coded. This coding issue is being addressed and corrected, which should help improve the accuracy of visit counts moving forward.
 - Changes in Nursing Documentation: At the Treatment and Recovery Center, modifications are being made to the way nursing documentation is handled. These changes are anticipated to have a small positive impact on the number of visits.
- By addressing these issues and reviewing our uninsured population to see if they might qualify for Medicaid, we aim to improve the performance of the affected programs and ensure more accurate reporting of services, which should help increase the percentage of Medicaid visits.
 - Operating Revenue came in \$706K below budget for the month. Support for TRC drove part of this variance as expenditures for the month were down \$206K as was the offsetting revenue. A large portion of the \$500K received in April for YRC as part of a \$1.5 million pledge, was reclassified to deferred revenue in July. The unearned portion of donations for YRC Capital Campaign can now be found on the balance sheet under "Current Liabilities".
 - Expenditures were \$111K above budget in July. Salaries were \$123K over budget for the month due to a mid-year true up of the vacation accrual in the amount of \$143K. Often, we have made this adjustment at year-end, but we had committed to monitoring this throughout the year.
 - YTD Salaries remain \$589K below budget. Office Supplies ran \$12K over budget due to off-site storage costs at Iron Mountain. Several files had to be pulled and transported back to Bert Nash Center for review. There were also 96 files destroyed as part of the annual purge of older files past their retention date. The 2nd Half of property taxes for Rockledge and YRC were paid in July. We did receive notification last week that we were granted a tax exemption on these properties. We will begin the process to apply for a refund here. Equipment purchases in July included \$12K for two bariatric recliners at the TRC.
 - The month of July ended with an operational loss of (\$1.235 million) compared to a budgeted loss of (\$181K). Keep in mind \$500K of this relates to the reclassification of YRC Capital Campaign dollars. Also included in the monthly variance to budget is a \$143K vacation accrual true-up, \$237K less fee revenue, and \$30K in property taxes. We do still have a surplus from Operations on a year-to-date basis of \$595K.
 - Cash coverage for operating expenses was setting at .89 month's coverage in July.
 - Mike and his team are in the process of hiring additional staff on the revenue cycle management team, including a Revenue Cycle Management Director, and an Insurance Verification Specialist.

Matthew Herbert requested a motion to approve the July Financials; so moved by Gene Dorsey; seconded by Clay Britton; approved by all.

d. Emily Farley, Chief Advancement Officer

Building Bert Nash Report:

- Emily summarized upcoming events, volunteer opportunities and cultivation updates.
- Highlights: BCBS has asked our leadership team to participate in panel discussions on mental health care for their staff. August is "Make a Will Month", and there have been three individuals who have put the Bert Nash Center in their estate plan this month. Sarah is busy reconnecting with lapse donors and reestablishing those connections. Emily and Patrick are focusing on the capital campaign for the Youth Recovery Center. There have been 16 major donors who have committed to the project.
- Upcoming Events: BNC Wellness Fair on September 12 in AB Meeting Room on site at the Center. BNC could use a couple volunteers to help welcome individuals. Table Captain training is this Thursday (August 29), at 12 pm.

VII. Action Item

- a. Vote to Approve Amended Public Comment Guidelines

Matthew Herbert requests a motion to approve the amended Public Comment Guidelines as presented to the board prior to the meeting, so moved Clay Britton, seconded by Kirsten Kuhn, approved by all.

VIII. Adjourn

Tina Rosenthal requested a motion to adjourn; seconded by Matthew Herbert; approved by all. Meeting adjourned at 8:50 am.

The next Bert Nash Governing Board meeting will take place on Tuesday, September 24 from 7:30-9:00 am via Zoom/in person.