



Governing Board Meeting Minutes May 21, 2024

Zoom Meeting: <https://bertnash-org.zoom.us/j/91945363710?pwd=bTU2T2dySW5PckVtLyt2TDIxTUFDdz09>

Members Present:

Patrick Schmitz, President & CEO
Matthew Herbert, Chair
Gene Dorsey, Treasurer
Ehren Feldmeyer
Kat Couvillon

Kirsten Kuhn
Bruce Liese
Tina Rosenthal
Kristin Magette
Josh Davis
Christina Haswood

Members Absent:

Barbara Ballard
Clay Britton
Kristina Edwards
Jay Armbrister

Staff Present:

Carrie Combs, Director, Executive Administration
Stephen O'Neill, Chief Operations & Strategy Officer
Amalia Mendez, Senior HR Director

Emily Farley, Chief Advancement Officer
Mike Meigs, Senior Director of Finance and Admin.

Others Present:

Sharilyn Wells
Chris Hutchens, Endowment Board Chair

I. Call to Order

Matthew Herbert called the meeting to order at 7:31 am.

II. Online Meeting Guideline Review

III. Public Comment

Sharilyn was present to share during public comment.

IV. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (April meeting minutes & May CEO Report); so moved by Gene Dorsey; seconded by Tina Rosenthal; approved by all.)

V. Reports

a. Matthew Herbert, Chair

- The Endowment Board requested a conversation amongst the board regarding the loan from the Endowment to the Center. The June Agenda will have an action item on this topic.
- Matthew discussed the concerns with the public comment guidelines. Matthew would also like to add the profanity guideline as an action item for July's meeting.

Bruce Liese requested a motion to remove the profanity statement from the public comment guidelines, so moved by Kat Couvillon. Bruce Liese withdrew this motion to be tabled for next month's meeting.

b. Patrick Schmitz, President & CEO

- Nothing to report.

c. Mike Meigs, Senior Finance & Administration Director

April Financial Report:

- Mike summarized data presented in the April Financial Report that was sent to the Board prior to the meeting.
- Highlights: Total Services provided per day ran 667 in April compared to 633 per day in March. The CCBHC PPS rate ran \$388 in April.
- Fee Revenue was up from the prior month by \$260K. MCO visits were up 545 from March's level. April contained one more working day than March. Fee Revenue compared to budget produced an unfavorable variance as MCO visits trailed budget but to a lesser degree than in prior months.
- Operating Revenue came in \$380K above budget for the month. Included was a \$500K donation towards the YRC Capital Campaign. We are looking into setting up a reserve to place these funds in until expended. This would then remove them from running through the P&L till a later date.
- Expenditures were \$180K below budget in April. Salaries and Benefits contributed to a portion of this as did Program Costs and Computer Equipment/Support.
- The month of April ended with an operational surplus of \$269K compared to our budget of \$274K and restricted cash of \$500K. YTD the surplus just from Operations is \$1.078 million with an unfavorable variance to budget of (\$163K).
- Cash coverage for operating expenses was setting at .68 month's coverage in April.

Endowment Loan:

- In 2022, when the Bert Nash Center was seeking to become a CCBHC they received an \$1.5 million dollar "loan" from the Endowment as an investment into CCBHC.
- There have been conversations about considering the loan as a gift from the Center. There is no benefit from a CCBHC standpoint to pay the Endowment back for the loan. Paying it back is not recognized as an expense.
- From July 1 – June 30, 2023, the \$1.5 million came back to the organization through the PPS rate. We are continuing to see this return of investment into our staff and organization through the PPS rate.
- The Endowment Board is mostly supportive of considering the loan as a gift.
- This decision doesn't need to be decided immediately because the Bert Nash Center is one entity. The Endowment Board's largest concern is the size of our Endowment compared to the size of the organization.

Matthew Herbert requested a motion to approve the April Financials; so moved by Gene Dorsey; seconded by Josh Davis; approved by all.

d. Emily Farley, Chief Advancement Officer

Building Bert Nash Report:

- Emily summarized upcoming events, volunteer opportunities and cultivation updates.
- Highlights: As of today, 9 donors have committed over \$2 million towards the Youth Recovery Center. Patrick and Emily are meeting with individuals on a regular basis to get momentum around the project.
- Upcoming Events: The Board Retreat will be held on June 14 at the Cider Gallery. Emily encourages board members to host a Discover Bert Nash Tour. There are several volunteer opportunities listed on the report provided prior to the meeting.

VI. Executive Session: The subject matter is personnel matters.

Attendance: Tina Rosenthal, Matthew Herbert, Chris Hutchens, Kat Couvillon, Kristin Magette, Bruce Liese, Josh Davis, Kirsten Kuhn, Christina Haswood, Ehren Feldmeyer, Gene Dorsey, Carrie Combs

Matthew Herbert requested a motion to move into Executive Session for 30 minutes to discuss a personnel matter with board members and Chris Hutchens, excluding Patrick; seconded by Gene Dorsey, approved by all. Moved into Executive Session at 8:30 am.

Matthew Herbert requested a motion to move out of Executive Session; so moved by Bruce Liese, seconded by Matthew Herbert, approved by all. Moved out of Executive Session at 8:50 am.

VII. Action Item

- **CEO Compensation**

Gene Dorsey requests a motion that the CEO's base pay is set to the recommendation from Hebets, seconded by Kat Couvillon, approved by all except for Patrick Schmitz who abstains. We are continuing to have discussions on at risk incentive and performance indicators.

VIII. Adjourn

Matthew Herbert requested a motion to adjourn; seconded by Gene Dorsey; approved by all. Meeting adjourned at 8:56 am.

The next Bert Nash Governing Board meeting will take place on Tuesday, June 25 from 7:30-9:00 am via Zoom/in person.