



Governing Board Meeting Minutes March 26, 2024

Zoom Meeting: <https://bertnash-org.zoom.us/j/91945363710?pwd=bTU2T2dySW5PckVtLyt2TDIxTUFDdz09>

Members Present:

Patrick Schmitz, CEO
Matthew Herbert, Chair
Gene Dorsey, Treasurer
Tina Rosenthal
Lucia Orth
Kat Couvillon

Bruce Liese
Kirsten Kuhn
Clay Britton
Kristina Edwards
Christina Haswood

Members Absent:

Jay Armbrister
Barbara Ballard
Gene Bauer
Josh Davis

Staff Present:

Carrie Combs, Senior Executive Assistant
Stephen O'Neill, COO
Amalia Mendez, HR Director

Emily Farley, Chief Advancement Officer
Mike Meigs, Finance & Administration Director

I. Call to Order

Matthew Herbert called the meeting to order at 7:31 am.

II. Online Meeting Guideline Review

III. Public Comment

IV. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (February meeting minutes & CEO Report); so moved by Gene Dorsey; seconded by Kirsten Kuhn, approved by all.

V. Reports

a. Matthew Herbert, Chair

- Matthew sent comments from the annual board member check ins via email to each board member.

b. Patrick Schmitz, CEO

- Patrick reviewed the CEO Report sent to the Board prior to the meeting.
- Effective April 1, BNC will be engaged in local competency restoration. This allows for local CCBHC's to begin this process in partnership with the court system, and Sheriff Armbrister's team to help restore competency in the jail.
- Patrick provided several legislative updates to the board.
- BNC has hired Dr. Akhtar as a new psychiatrist starting on May 6.

c. Mike Meigs, Finance & Administration Director

February Financial Report:

- Mike summarized data presented in the February Financial Report that was sent to the Board prior to the meeting.

- Highlights: Total Services provided per day ran 629 in February compared to 598 per day in January. The CCBHC PPS rate ran \$370 in February.
- Fee Revenue was up from the prior month by \$126K. MCO visits were up 170 from January's level. Fee Revenue compared to budget produced an unfavorable variance as MCO visits continue to trail budget. The 2024 budget has been adjusted back down to only include CCBHC cost report levels for total visits.
- Operating Revenue came in \$140K below budget for the month because of expenses and revenue at the TRC running below budget.
- Expenditures were \$469K below budget in February. Salaries and Benefits contributed to a significant portion of this. Program Costs continued to run below budget as invoices for the TRC continue to trickle in late. The budget also called for more Computer Equipment/Support than was purchased during the month.
- The month of February ended with a surplus of \$433K. This compared to a budget of \$465K. YTD we are setting with a slight unfavorable variance of (\$12K).
- Cash coverage for operating expenses was setting at .60 month's coverage at the end of February.
- BNC will participate in their annual audit in May.
- BNC has added additional staff to support the Center with the implementation and challenges around SmartCare (electronic health care records).

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Matthew Herbert requested a motion to approve the February Financials; so moved by Gene Dorsey; seconded by Kristina Edwards; approved by all.

2024 Center Budget Update:

- BNC is finalizing the compensation study and anticipate it will be completed in April and presented to the board for approval.

d. Emily Farley, Chief Advancement Office

Building Bert Nash Report:

- Emily summarized data and information presented in the Building Bert Nash Report, which was provided to the Board prior to the meeting.
- Highlights: Emily has hired a new Development Director starting on April 15.
- 2024 Pioneer Celebration will be held on April 29 from 5:30 – 7 pm at Venue 1235.
- Emily and Patrick are working on building a Campaign Committee consisting of current board members and community members to help lead the charge for the capital campaign for the Youth Recovery Center.

VI. Adjourn

Matthew requested a motion to adjourn; so moved by Patrick Schmitz; seconded by Matthew Herbert, approved by all. Meeting adjourned at 8:36am.

The next Bert Nash Governing Board meeting will take place on Tuesday, April 30, from 7:30-9:00 am via Zoom.