



Governing Board Meeting Minutes February 27, 2024

Zoom Meeting: <https://bertnash-org.zoom.us/j/91945363710?pwd=bTU2T2dySW5PckVtLyt2TDIxTUFDdz09>

Members Present:

Patrick Schmitz, CEO
Matthew Herbert, Chair
Gene Dorsey, Treasurer
Tina Rosenthal
Lucia Orth
Kat Couvillon

Gene Bauer
Bruce Liese
Kirsten Kuhn
Clay Britton
Josh Davis

Members Absent:

Jay Armbrister
Barbara Ballard
Christina Haswood
Kristina Mease

Staff Present:

Carrie Combs, Senior Executive Assistant
Stephen O’Neill, COO
Amalia Mendez, HR Director

Emily Farley, Chief Advancement Officer
Mike Meigs, Finance & Administration Director
Ethan Eitutis, Health and Wellness Coach

I. Call to Order

Matthew Herbert called the meeting to order at 7:32 am.

II. Online Meeting Guideline Review

III. Mission Moment: Ethan Eitutis, Health and Wellness Coach

- Ethan partners with clients to promote self-directed lasting changes around health and wellness.
- Health and Wellness coaching at BNC is client lead. This approach is challenging at times for clients to understand. It’s a process of self-discovery between that client and Ethan’s work.
- The most rewarding part of his job is to see clients be proud of themselves.
- Ethan’s position was added as a part of our CCBHC work.

IV. Consent Agenda

Matthew Herbert requested a motion to approve the consent agenda (January meeting minutes); so moved by Gene Dorsey; seconded by Kat Couvillon, approved by all.

Matthew requested a motion to approve the CEO Report, seconded by, Gene Dorsey, approved by all.

V. Reports

a. Matthew Herbert, Chair

- The Board members present discussed the nominee for the Pioneer Award and the Lyn Smith Award. There were three nominations for the Lyn Smith Award – and the Board selected two recipients.

Matthew Herbert requested a motion to approve Pioneer Recipient – Deputy Secretary Andrew Brown; so moved by Gene Dorsey; seconded by Matthew Herbert; approved by all.

Matthew Herbert requested a motion to approve Lyn Smith Recipient – Cindy Maude; seconded by Gene Bauer; approved by all.

b. Patrick Schmitz, CEO

- Patrick reviewed the CEO Report sent to the Board prior to the meeting.
- As of Friday, BNC has 399 team members. We will exceed 400 employees in the month of March.

c. Emily Farley, Chief Advancement Office

Building Bert Nash Report:

- Emily summarized data and information presented in the Building Bert Nash Report, which was provided to the Board prior to the meeting.
- Highlights: Emily was promoted to the Chief Advancement Officer and is working to hire a Development Director.
- Emily and her team are revamping the Discover Bert Nash Tours, and encourages Board Members to host a tour.
- There are two IDEB trainings that Board Members are encouraged to take in March & April.
- Pioneer Celebration will be on April 29 at 5:30 pm at Venue 1235.

d. Mike Meigs, Finance & Administration Director

January Financial Report:

- Mike summarized data presented in the January Financial Report that was sent to the Board prior to the meeting.
- Highlights: Total Services provided per day ran 598 in January compared to 608 per day in December. The CCBHC PPS rate ran \$402 in January. Our new PPS reimbursement rate effective January 1, 2024, is \$478.
- Fee Revenue was up from the prior month by \$400K. A combination of more services provided, and a higher PPS reimbursement rate (\$478 compared to \$355) contributed to this. Fee Revenue compared to budget produced an unfavorable variance of (\$480K). While total services provided exceeded budget in January, the number of MCO visits fell short of budget.
- Operating Revenue came in \$112K above budget for the month. Funding from the County exceeded the monthly budget by \$50K. State Funding exceeded the monthly budget by \$100K. Grants fell short of the budget by \$61K. Operating Fund-raising exceeded budget by \$57K. A large portion of this relates to donations for the Youth Recovery Center. Any other variances in Operating Revenue were the result of TRC and had a net neutral impact on the center wide P&L.
- Expenditures were \$423K below budget for January. Salaries and Benefits contributed to a significant portion of this. There were also multiple monthly invoices for the TRC which had not been received or paid at the time of closing the month. Most notable were Program Costs and Utilities & Building Maintenance. The delay in these invoices will not impact the bottom line as there is TRC revenue to offset the expenses once paid.
- The month of January ended with a surplus of \$144K. This compared to a budget of \$88K produced a YTD favorable variance of \$56K.
- Cash coverage for operating expenses was setting at .74 month's coverage at the end of January. This includes approximately \$1 million of prefunding from Douglas County for the TRC.
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Matthew Herbert requested a motion to approve the January Financials; so moved by Gene Dorsey; seconded by Matthew Herbert; approved by all.

2024 Center Budget Update:

- 2024 Budget has a \$2.9 million surplus. BNC is finalizing the compensation study and anticipate it will be completed in mid-March.

e. Thank You for Mission Moment

- Gene Bauer has been designated to write and send a thank you to Ethan within a week.

VI. Public Comment

No members of the public were present to comment.

VII. Adjourn

Matthew requested a motion to adjourn; so moved by Gene Bauer; seconded by Matthew Herbert; approved by all. Meeting adjourned at 9: am.

The next Bert Nash Governing Board meeting will take place on Tuesday, March 26 from 7:30-9:00 am via Zoom.